

## **PROCESS SERVERS, COURT AND CLERK'S OFFICE INFORMATION AND EXCHANGE MEETING**

**Tuesday, October 16, 2007 from 12:00 – 1:00 PM  
620 WEST JACKSON – 3<sup>RD</sup> FLOOR – SUITE 3017  
CLERK OF THE SUPERIOR COURT'S OFFICE – TRAINING ROOM**

- 1. Welcoming Remarks**
  - Michael K Jeanes, Clerk of the Superior Court
- 2. eFiling and ECR Update**
  - Michael K Jeanes, Clerk of the Superior Court
- 3. Justice Courts Information**
  - Karen Westover, Deputy Court Administrator for Justice and Limited Jurisdiction General Counsel
- 4. Court Administration Topics**
  - Donna Williams, Family Court Assistant Administrator
  - Cheri Clark, Program Manager Family Court Conference Center
- 5. Process Server Information**
  - Melanie Fay, Public Records Administrator
- 6. Distribution Center Usages**
  - Kathy Whittiker, Document Management Manager
- 7. Distribution Clocks**
  - Mark Leong, Document Management Supervisor
- 8. Depository Box – Relocation**
  - Michael K Jeanes, Clerk of the Superior Court
- 9. Location of January 2008 Quarterly Meeting**
  - Michael K Jeanes, Clerk of the Superior Court

**Wednesday, January 23, 2008 12:00 - 1:00 PM  
620 West Jackson, 3<sup>rd</sup> Floor, Suite 3017  
Clerk of the Superior Court's Office Training Room**

FOR ISSUES YOU WOULD LIKE TO SEE ON FUTURE AGENDAS, PLEASE EMAIL:  
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(email address: lthomas@cosc.maricopa.gov)