

# CLERK OF THE COURT SUPERIOR COURT OF ARIZONA

Michael K. Jeanes  
Clerk

MARICOPA COUNTY  
Downtown Justice Center  
620 West Jackson – Ste 3017  
Phoenix, Arizona 85003

(602) 506-3676  
Fax - (602) 506-7684  
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## PRIVATE PROCESS SERVER CERTIFICATION

### TEST DATES AND LOCATIONS

The test will be administered the fourth Thursday of each month with the exception of November and December, these months are scheduled for the third Thursday of the month. Additional test dates have been added for several months as noted below.

The test will be given in the **Clerk of the Court's Training Room**, located at; Downtown Justice Center – 620 West Jackson – Suite 3017 (Third Floor). Parking is available across the street at the 601 West Jackson Parking Structure.

- Test candidates **MUST** have pre-registered for the test.
- No one will be admitted without a reservation.
- All testing will begin **PROMPTLY** at 9:30 a.m.
- No one will be admitted to the test room after the door has been closed.
- **There will be no exceptions.**

If you have any questions, please contact the Clerk of the Court, Customer Service Representative at **(602) 506-1909**.

July 24 - 08	January 22 - 09	May 28 - 09	September 24 & 25 - 09
August 28 - 08	February 26 - 09	May 29 - 09	October 22 & 23 - 09
September 25 - 08	February 27 - 09	June 25 - 09	November 19 & 20 - 09
October 23 - 08	March 26 - 09	June 26 - 09	December 17 & 18 - 09
November 20 - 08	April 23 - 09	July 23 & 24 - 09	
December 18 - 08	April 24 - 09	August 27 & 28 - 09	