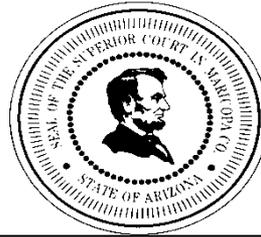


# Media Guide 2015

## Special Warrants (SW)



**Clerk's Office – Maricopa County**



**Clerk of the Superior Court  
for Maricopa County, Arizona  
Michael K. Jeanes, Clerk**

# Superior Court

Makes Judicial Rulings



# Clerk of Superior Court

Maintains official Court Records



# Maricopa County Superior Court

The Arizona State Constitution defines the court and the clerk as two separate agencies.

## Superior Court – Judicial Branch

The Judicial Branch of Arizona  
Maricopa County

Home Superior Court Adult Probation Juvenile Probation Search

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I am ...  
a Litigant  
an Attorney  
a Juror  
a Reporter  
a Teacher

I want to ...  
- Reply to my Jury Summons  
- Find information on a case  
- Prepare Court documents  
- Request an accommodation  
- Contact my probation officer  
- Find a Judge  
- Learn about Judges Pro Tempore  
- Find support for a victim of a crime  
- Learn more about the Court  
- Get a Protective Order

Where do I ...  
- Find my court location  
- File my court documents  
- Get case information  
- Read current court happenings  
- View Court Videos  
- Research legal information  
- Learn about my court process  
- Get department phone numbers  
- Find the forms I need  
- Get help with my troubled child

Connect with the Court  
Facebook Twitter YouTube

“The Court”

Presiding Judge – Janet Barton

<http://www.superiorcourt.maricopa.gov/>

## Clerk of the Superior Court

Welcome to the  
Clerk of Superior Court's Office  
Maricopa County, Arizona

A resource for court information and services

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Michael K. Jeanes  
Clerk of Superior Court

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HOW DO I...  
- get copies of court records  
- get marriage licenses  
- find a case  
- find case minute entries  
- file a document  
- file a document  
- find a court form  
- find a court form  
- apply for a position  
- modify or appeal a judgment  
- apply for a document history  
- get a court record  
- get a court record

RELATED LINKS  
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Superior Court  
AZ Superior Court  
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Case Records

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Current Annual Report  
Current Annual Report

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at 2018  
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for Information.

1. Birth Records Search Certificate
2. Birth Records
3. Court Trial Judges
4. Employment
5. Jury Duty
6. Legal Assistance
7. Marriage Certificates
8. Pretrial/Intake
9. Probation
10. Publications

“The Clerk”

Elected Official – Michael K. Jeanes

<http://www.clerkofcourt.maricopa.gov/>

# Special Warrants (SW)

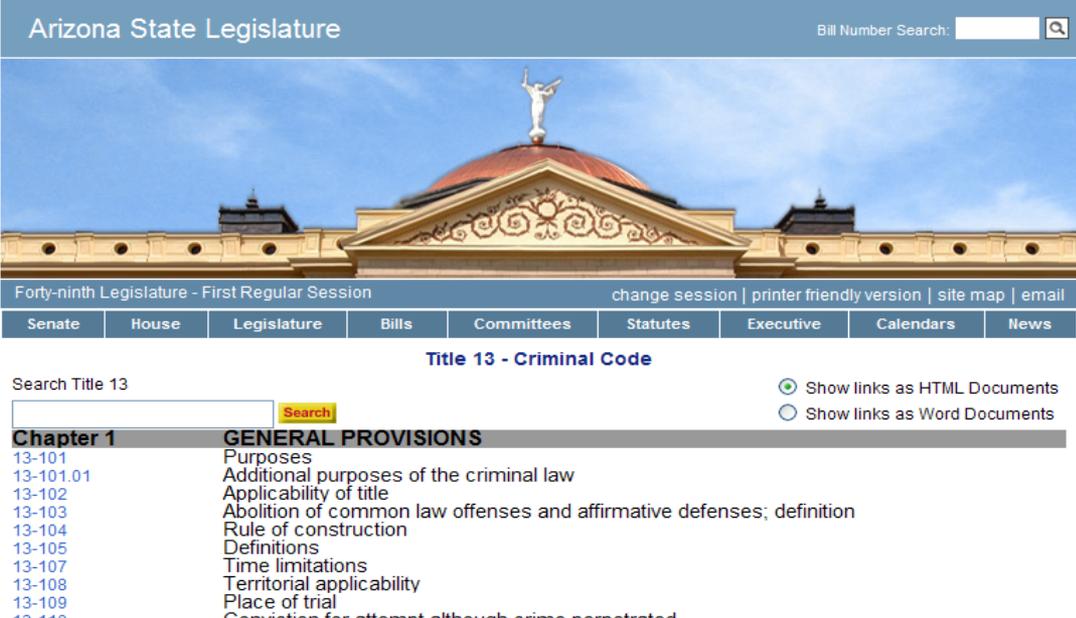
Requests for warrant-related records:

- search warrants
- buccal swabs
- blood draws
- pen registers
- wire taps



# Search Warrants, see:

- Arizona Revised Statutes,
- Title 13,
- Article 8 (13-3911 through 13-3925)



Arizona State Legislature

Bill Number Search:

Forty-ninth Legislature - First Regular Session

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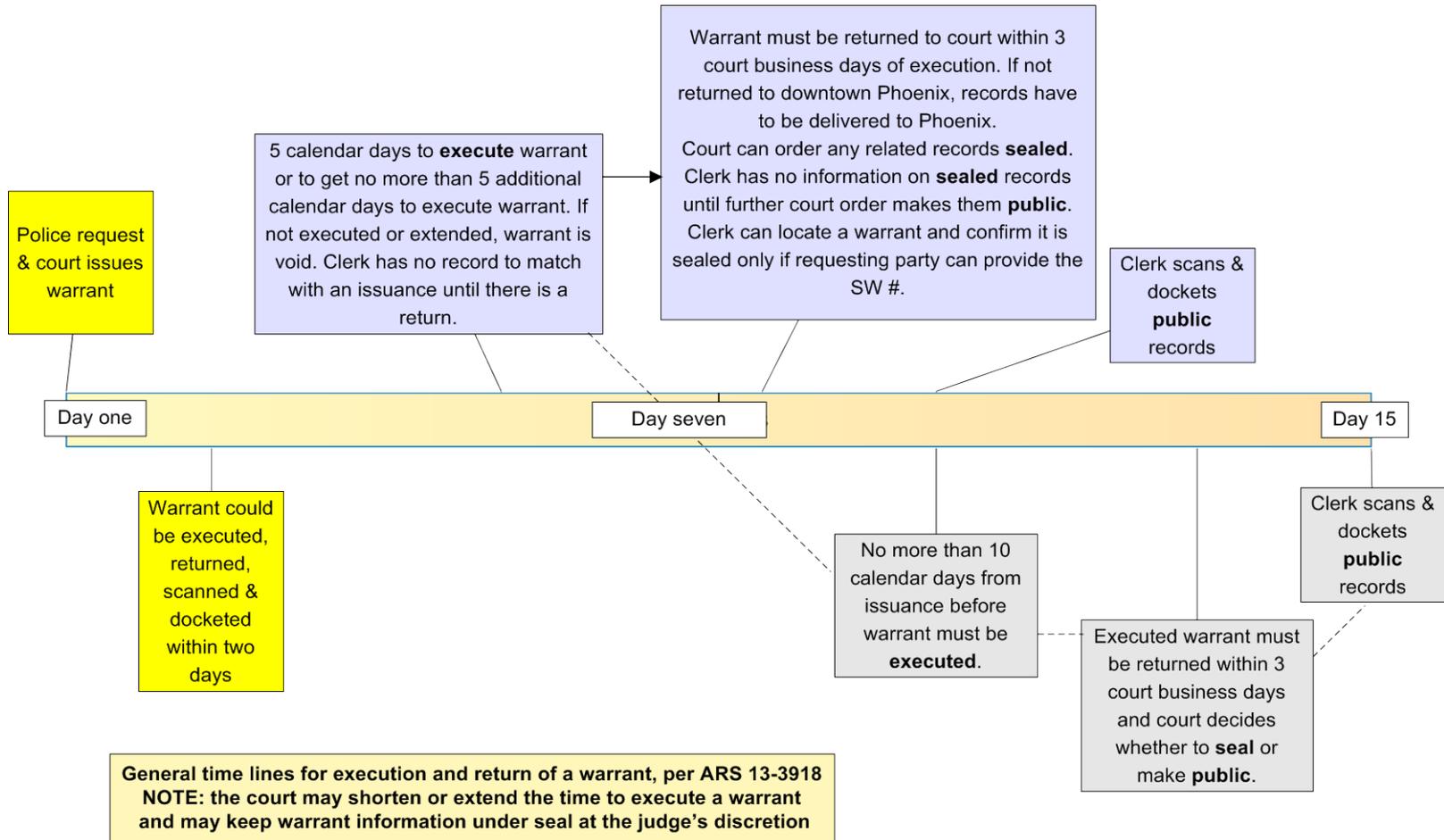
**Title 13 - Criminal Code**

Search Title 13  [Search](#)

Show links as HTML Documents  
 Show links as Word Documents

Chapter 1	GENERAL PROVISIONS
13-101	Purposes
13-101.01	Additional purposes of the criminal law
13-102	Applicability of title
13-103	Abolition of common law offenses and affirmative defenses; definition
13-104	Rule of construction
13-105	Definitions
13-107	Time limitations
13-108	Territorial applicability
13-109	Place of trial
13-110	Conviction for attempt although crime perpetrated

# Search Warrant Process



# Search Warrants – Public Unsealed

- Generally, a search warrant may be issued, executed, returned and available as a public record in as few as two days or as many as 15 days. The court has discretion to extend timeframes or keep records under seal to preserve ongoing investigations or as justice requires.
- Providing the Clerk an SW number is the best way to locate a record. The Clerk can “be on the lookout” for a related name or location, but this is not the most reliable method.
- The case number format is SW, followed by the year issues, followed by a unique six-digit identifier. For example, SW2015-000123. The SW number is written on the warrant given to law enforcement.
- The content of public records are available as they were filed with the Clerk – the Clerk only redacts information when instructed to do so by court order.

# Search Warrants - Sealed

- If a search warrant is sealed, the Clerk's Office can only locate it by the SW number. The Clerk can confirm a SW is sealed if the SW# is provided.
- Sealed search warrants remain sealed until further order of the court. If additional information is desired, a court order to unseal the warrant is required.
- A motion to obtain information on a sealed search warrant must be filed with the Criminal Court Presiding Judge.

# How to Look Up Case Information Online

<http://www.superiorcourt.maricopa.gov/docket/index.asp>

The screenshot shows the website for the Judicial Branch of Arizona, Maricopa County. The browser address bar displays the URL <http://www.superiorcourt.maricopa.gov/docket/index.asp>. The page features a navigation menu with links for Home, Superior Court, Adult Probation, and Juvenile Probation, along with a search bar. A sidebar on the left contains a 'Docket Home' link and buttons for Civil Cases, Criminal Cases, Family Court Cases, Probate Cases, and Retention Rules. The main content area is titled 'Docket' and includes the text 'Public Access to Court Information'. It lists Norman J. Davis as the Presiding Judge and Michael K. Jeanes as the Clerk of the Court, with the Great Seal of the State of Arizona in the center. A box titled 'View Case Information -- Court Calendars, Case Histories, Minute Entries -- for the following:' contains a list of case types: Civil Court Cases, Criminal Court Cases, Family Court Cases, and Probate Court Cases. A footer note states: 'Availability: Due to auditing that occurs up to 24 hours after information is...'

Go to Maricopa County Superior Court website

Select Case Type

- [Civil Court Cases](#)
- [Criminal Court Cases](#)
- [Family Court Cases](#)
- [Probate Court Cases](#)

**Availability:** Due to auditing that occurs up to 24 hours after information is

# How to Look Up Case Information Online

<http://www.superiorcourt.maricopa.gov/docket/index.asp>



The Judicial Branch of Arizona  
Maricopa County

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- [Docket Home](#)
- [Civil Cases](#)
- [Criminal Cases](#)
- [Family Court Cases](#)
- [Probate Cases](#)
- [Retention Rules](#)

**Docket** ▶ **Criminal Court Cases**

Criminal Court Case History

**Search by Last Name/First Name**

Last Name:  First Name:  [Search](#)

**Search by Initials and Date of Birth**

Last Name Initial:  First Name Initial:  DOB:

mm/dd/yyyy

[Search](#)

**Search by Case Number**

Case Number:  [Search](#)



Search for case by name or by case number.

# Public records are available at public access terminals around the Valley



# How to Look Up a Court Case at a Public Access Terminal

Go to a Clerk's Office physical location



Northwest Regional Court Center  
14264 West Tierra Buena Lane  
Surprise, AZ 85374



Northeast Regional Court Center  
18380 N. 40th St. Suite 120  
Phoenix, AZ 85032



Customer Services Center  
601 W. Jackson St.  
Phoenix, Arizona 85003



Southeast Court Complex  
222 E. Javelina,  
Mesa, Arizona 85210

# How to Look Up a Court Case at a Public Access Terminal

## CR View Only online

[Entry](#) | [Inquiry](#) | [Administrative](#) | [Tasks](#) | [Help](#)

Search [ No Selected Case ]

### Search Criteria

Adv.	Department	Case#	Def ID	Format	JP Case#	File Date (mmyyyy)	Bus.	Last Name	First Name	Middle Name
<input type="checkbox"/>	Criminal	<input type="text"/>	<input type="text"/>	10	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Search for case by name, case number, or click "Bus." and enter an address.

## CR View Only online

[Entry](#) | [Inquiry](#) | [Administrative](#) | [Tasks](#) | [Help](#)

Search [ No Selected Case ]

### Search Criteria

Adv.	Department	Case#	Def ID	Format	JP Case#	File Date (mmyyyy)	Bus.	Business Name	Existing Business
<input type="checkbox"/>	Criminal	<input type="text"/>	<input type="text"/>	10	<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>



# Records available

Generally, anything **not confidential** or **sealed** is available as a public record.



Copy price per page

**50 cents** per page  
**(A.R.S. 12-284)**





For more information, visit  
the Clerk's website at

[www.clerkofcourt.maricopa.gov](http://www.clerkofcourt.maricopa.gov)

or contact the Clerk's Office:

**Aaron Nash**

Special Counsel

Public Information Officer

620 W. Jackson St, Suite 3017

Phoenix, Arizona 85003

602-506-2309

[nasha@COSC.maricopa.gov](mailto:nasha@COSC.maricopa.gov)

