

**PROCESS SERVERS, COURT AND
CLERK'S OFFICE INFORMATION
AND EXCHANGE MEETING
AGENDA**

April 13, 2004

12:00 – 1:30 p.m.

**Board of Supervisors Conference Room
301 West Jefferson – 10th Floor**

- 1. Welcoming Remarks**
 - * Michael K. Jeanes, Clerk of the Superior Court

- 2. Affidavits of Service**
 - * Michael K. Jeanes, Clerk of the Superior Court

- 3. Listing of All Documents Served on Affidavits of Services**
 - * Michelle Markson, Conference Team Supervisor, Family Support Center

- 4. Training Opportunities Conducting iCIS Research - Update**
 - * Shawn Johnston, Programs Manager, Public Affairs

- 5. Changes to Civil Coversheets**
 - * Michele Delk-Garey, Document Management Director

- 6. Court Administration Topics**
 - * Phil Knox, Deputy Court Administrator
 - * Mary Bucci, Director of Conciliation Court / Family Court Administrator
 - a) New Regional Judicial District Rule
 - b) Judicial Rotations
 - c) Introduction of new Director of Conciliation Court / Family Court Administrator

- 7. Other Items**
 - * All

FOR ISSUES YOU WOULD LIKE TO SEE ON FUTURE AGENDAS, PLEASE EMAIL:
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