

**CLERK OF THE SUPERIOR COURT FOR MARICOPA COUNTY
TITLE II ADA ACCOMMODATION FORM**

NOTE: If your request is for the **Superior Court** and **not the Clerk** of the Court, see

<http://www.superiorcourt.maricopa.gov/SuperiorCourt/AmericansWithDisabilitiesAct/Index.asp>.

Applicant (name):

Applicant's Address

Applicant's Email Address:

Applicant is: Party Attorney Other

Name of Clerk Program, Service, or Activity for Which Accommodation is Requested:

Case Number (if applicable):

Applicant requests accommodation under Title II of the Americans with Disabilities Act, as follows:

Location:

Type of service, activity or program:

Dates accommodations needed (*specify*):

Impairment necessitating accommodations (*specify*):

Type of accommodations (*specify*):

Special requests or anticipated problems (*specify*):

In addition to the basic application information, the Clerk will need to better understand the nature of your disability and how it impacts your ability to actively participate in the court environment. Please provide documentation from appropriate medical or psychological personnel which identifies the disability and provides sufficient information regarding the limitations of the disability. This information will also assist the Clerk in providing the appropriate accommodation.

(Type or Print Name)

(Signature of Applicant)

Please print the completed form (and any relevant documents) and mail them to the Clerk's ADA Coordinator.

If you need help completing this form, please contact the ADA Coordinator for assistance. Alternative means of submitting an accommodation request, such as by personal interview or a tape recording, is available to qualified individuals with disabilities on request.

ADA Coordinator for the Clerk of Superior Court in Maricopa County:

Jessica J. Fotinos

620 W Jackson St DJC/GC

Phoenix, AZ 85003

602-506-2309

Fax 602-506-7684

After receiving the form, the ADA Coordinator will respond to the requested accommodation as soon as reasonably possible.

For information about the **Clerk of the Superior Court's** Title II ADA policy, read the Clerk's [Notice of Access Information for Persons with Disabilities Policy](#).

For information about the **Maricopa County Superior Court's** Title II ADA policies, read Maricopa County Superior Court's [Notice of Court Access Information for Persons with Disabilities](#).

The Clerk's Notice is also available at the Clerk's Office and on request from the ADA Coordinator.

RESPONSE TO REQUEST FOR ACCOMMODATION

The request for accommodation is GRANTED because:

The Applicant satisfies Title II's requirements.

It does not create an undue burden on the Clerk.

It does not fundamentally alter the nature of the service, program, or activity.

Alternate accommodations granted (*specify*):

The request for accommodation is DENIED because:

- The Applicant does not satisfy Title II's requirements; and/or
- It would create an undue burden on the Clerk; and/or
- It would fundamentally alter the nature of the service, program, or activity.

Additional Remarks:

Date:

ADA Coordinator (or designee)

Grievance Procedure: If you disagree with the response to your request, you may utilize the [Grievance Procedure](#) described in the Clerk's "Notice of Access Information for Persons with Disabilities." Grievances must be filed within sixty (60) days of the alleged discriminatory act. You may also use any other remedy allowed under federal or state law by filing a complaint with the appropriate federal or state agency.